

Round Valley County Water District
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Board of Directors
Dane Downing, Chair
John Marshall, Vice Chair
Robert Wyre
Sandra Mullen
Bruce Hilbach-Barger
General Manager
Imil Ferrara
Project Manager
Lourance Hall

BOARD MEETING MINUTES FOR NOVEMBER 26th, 2025:

Call to Order:

1. Chair called meeting to order at 6:36pm.
2. Directors Downing, Marshall, Mullen, Wyre and Hilbach-Barger, General Manager, and Project Manager were present.

Approval of the Agenda:

1. Hilbach-Barger made a motion to approve the agenda, Mullen seconded, and all agreed.

Public Comment:

Consent Agenda:

1. Hilbach-Barger made a motion to approve the Consent Agenda, Marshall seconded, and all agreed.

Correspondence:

1. It was noted that Eel River Recovery Project sent an email indicating the District was included as an underwriter in the layout for the nonprofit's 2026 calendar, and that General Manager had communicated that the District had not found an appropriate source of funding such underwriting.

Discussion and Vote: FY 2024-2025 Financial Review Services:

1. Bids from two potential financial reviewers, Fechter & Company and Robert Johnson CPA, were discussed.
2. It was noted that Fechter & Company had providing the lower bid.
3. Marshall made a motion to engage Fechter & Company for FY 2024-2025 financial review services; Hilbach-Barger seconded, all agreed.

Discussion and Vote: Authorize Submitting a District Credit Card Application:

1. An application for a credit card from Tri Counties Bank was reviewed and discussed.
2. It was noted that some application questions appeared not to apply to the District as applicant and that perhaps the provided application was not the correct one for a public entity.
3. It was agreed that General Manager would follow up with the bank before continuing with the application process.

CDFW Town Creek Bioengineering and Education Project:

1. Potential future gravel mitigation and removal projects in Town Creek were discussed.
2. Potential erosion control and appropriate Off High Vehicle use area projects were discussed.
3. It was noted that future bioengineering projects might be conducted without engineering.
4. It was noted that RVIT were developing their own stream restoration crew, and that the District might partner with the Tribes in their efforts.
5. It was suggested that leftover funding from Town Creek Project implementation might be used to plan for future restoration projects, perhaps in collaboration with RVIT.
6. It was noted that the District already has an MOU with RVIT and it should be revisited.
7. It was reported that a roads workshop was in the planning phase.

8. It was reported that an invoice was awaiting final approval and payment by CDFW.
9. It was noted that effort was underway to get a small portion of District moneys out of the county fund and into the District's new bank account as petty cash.

- Discussion and Vote: Project Contracts

DWR Drought Water Vulnerability Assessment Project:

1. It was reported that all funds had been received from Humboldt County and authorized for disbursement to contractors.
2. It was noted that the three legacy wells included in the new monitoring network were in need of transducers and lockable caps.

CFMC Youth Education: Protecting Our Waters Project:

1. It was reported there was still money in the budget.
2. It was reported that CFMC had been informed of the need for more time to expend funds.

Discuss: District Storage Room:

1. It was reported that there was more sports equipment to be removed from the storage room.

Eel River Water Diversions:

1. It was noted that the FERC public comment period was currently open and the District would submit its previously developed letter.
2. Recent developments in dam removal and new diversion were discussed.

Sites Dam and California Water Project:

1. Issues related to the delta tunnel proposal were discussed.

General Manager's Commentary:

Project Manager's Commentary:

Directors' Commentary:

The meeting was adjourned at 9:29pm. The next RVCWD meeting will be on Wednesday, December 17th at 6:30pm.