

Round Valley County Water District  
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Board of Directors  
Dane Downing, Chair  
John Marshall, Vice Chair  
Robert Wyre  
Sandra Mullen  
Bruce Hilbach-Barger  
General Manager  
Imil Ferrara  
Project Manager  
Lourance Hall

**BOARD MEETING MINUTES FOR OCTOBER 29<sup>th</sup>, 2025:**

Call to Order:

1. Vice Chair called meeting to order at 6:34pm.
2. Directors Downing, Marshall, Mullen, Wyre and Hilbach-Barger, General Manager, and Project Manager were present.

Approval of the Agenda:

1. Marshall made a motion to approve the agenda, Mullen seconded, and all agreed.

Public Comment:

Consent Agenda:

1. Mullen made a motion to approve the Consent Agenda, Marshall seconded, and all agreed.

Correspondence:

1. It was noted that Eel River Recovery Project had contacted the District with a request for the District to underwrite the nonprofit's 2026 calendar.
2. It was agreed that it was not appropriate to spend District funds on such activities, given that they are not entirely within the District's sphere of influence.

Discussion and Vote: Authorize Submitting a District Credit Card Application:

1. A proposal to obtain a District credit card was discussed.
2. It was agreed that a credit limit of \$5,000 should be requested and that, if a personal name is necessary, it should be in the name of the General Manager.
3. Marshall made a motion to authorize staff to pursue obtaining a credit card on behalf of the District.

Discuss and Vote: District Policies:

1. A need to develop/update District policies was discussed.
2. It was suggested that it would be worth purchasing the latest policies template from SDRMA, and that General Manager might work on developing policies over the winter.

Discuss and Vote: District Office Utilities Cost Share:

1. A need to revise the agreement on office expense cost share between the Water District and the Sewer District was discussed.
2. It was proposed that, from the start of Fiscal Year 2025-2026, the Water District should pay 50% of all office expenses and 100% of Zoom expenses.
3. Marshall made a motion to accept the new-cost share proposal, Mullen seconded, Wyre and Dane agreed, and Hilbach-Barger abstained.

Discuss and Vote: Gravel Transport Structures & Gravel Removal Under County Road Bridges:

1. It was reported that General Manager and Project Manager had discussed the feasibility of gravel removal from under county bridges with CDFW representatives, and that CDFW saw no reason the County could not get CDFW permits for gravel removal.
2. The desirability of obtaining a Technical Assistance grant through NCRP was discussed.
3. Hilbach-Barger made a motion to authorize General Manager to pursue Technical Assistance for gravel removal planning through NCRP, Wyre seconded, all agreed.

Discussion: Clean California Grant, Solid Waste, Workforce Development, and Tribal Cooperation

1. No action.

FY 2025-2026 RVCWD Budget:

1. The final Fiscal Year 2025-2026 RVCWD Budget, as submitted to the County Auditor, was reviewed and discussed.
2. It was noted that the final budget did not include pass-through grant funds.

CDFW Town Creek Bioengineering and Education Project:

1. It was reported that project implementation on Town Creek was completed.
2. It was reported that some implementation funds were left over and might be used to extend the project toward the airport bridge, for further project planning, or to perform any required maintenance after winter flows.
3. It was reported that school and community cleanups had been performed, and the provided dumpster had been filled.

- Discussion and Vote: Project Contracts

DWR Drought Water Vulnerability Assessment Project:

1. It was reported that a penultimate reimbursement check from CDFW had been received and the ultimate check was expected soon.
2. It was reported that a final site inspection by the funder had been completed, and no concerns had been identified.

CFMC Youth Education: Protecting Our Waters Project:

1. It was reported there was still money in the budget.
2. It was reported that CFMC funds had been used to provide food for community education events.
3. It was agreed that an extension for expending funds should be requested.

Discuss: District Storage Room:

1. It was reported that one storage room had been emptied and that some equipment had been removed from the other.

Eel River Water Diversions:

1. Potential problems with continued water diversions were discussed.
2. Issues with the timing of proposed water diversions and likely impacts on anadromous fish were discussed.

Sites Dam and California Water Project:

1. It was reported that several local persons reported having seen evidence that the Dos Rios Dam and Grindstone Tunnel had returned to California Water Project planning.

General Manager's Commentary:

Project Manager's Commentary:

Directors' Commentary:

The meeting was adjourned at 9:19pm. The next RVCWD meeting will be on Wednesday, November 26<sup>th</sup> at 6:30pm.